INNOVATION ANALYST

Job Announcement Number: 2016-03
Location: Arlington, Virginia
Security Clearance: Secret
Schedule: Full Time
Travel: Infrequent short trips possible

Summary
Interested in an exciting new career opportunity? VAIL Technologies, a provider of systems architecture, systems engineering, software development, and acquisition management services, has an immediate opening for an Innovation Analyst. A dynamic and growing company with a diverse range of talent, VAIL Technologies solves complex business problems and improves business performance for executive-level Federal clients. Learn more about VAIL Technologies at www.vailtechnologies.com.

Job Duties
- Perform analytical and advisory work related to the administration and performance of Army innovation programs in the Army’s Office of Business Transformation (OBT).
- Serve as staff specialist charged with full technical responsibility to review, and analyze, and interpret data related to the execution of Army innovation programs and to recommend modifications and improvements as necessary.
- Serve as the OBT Point of Contact for the daily operations of the Army Ideas for Innovation (AI2) program.
- Oversee and manage the uninterrupted flow of ideas through the AI2 end-to-end process, engaging idea submitters, responsible agencies, HQDA staff and MilSuite programmers as necessary to resolve obstacles and ensure process tollgate timelines are consistently met.
- Provide advice and guidance to leaders, managers and employees across the Army on innovation program requirements and procedures.
- Plan and advise on implementation of new, procedures, processes, methods or approaches for the effective and efficient management and oversight of Army innovation programs.
- Analyze data and reports for Army innovation programs or special projects. Develop methods and procedures for measuring program accomplishments.
- Assess effectiveness of Army innovation programs through such indicators as utilization rates, process tollgate timeliness, stakeholder engagement and satisfaction, and return on investment.
- Ensure evaluations/assessments adequately and effectively measure key operational requirements for on-going process improvements.
• Ensure day-to-day management of innovation programs aligns with and supports the strategic direction of the Army and the Business Mission Area.
• Provide management analysis and oversight for maintaining and sustaining databases involved in capturing program data and information.
• Develop, prepare and present briefings and reports related to the management, effectiveness and recommended improvement of Army innovation programs to all levels of Army leadership.
• Identify systemic problems in the day-to-day execution of innovation programs and determine necessary actions to remedy deficiencies.

Qualifications
• U.S. Citizen with the ability to obtain a Department of Defense Secret Clearance.
• A Bachelor’s degree from an accredited college or university. A Master’s degree is desirable, with a preference for MBA degrees.
• Minimum of 12 years’ work experience in change management, strategic planning, and/or data analysis. Specific experience in business communications, marketing, or public affairs is highly desirable.
• Proven ability to interact and communicate with senior-level managers, including developing and preparing briefings and presentations.
• Proven ability to formulate and present strategies and fresh ideas.
• Knowledge of and experience with the U.S. Army or other military service is highly desirable.
• Project Management expertise is highly desirable, especially PMP certification.

How to Apply
• Email your resume and cover letter demonstrating your qualifications and ability to perform the job duties to Rick Hudnall at rick.hudnall@vailtechnologies.com.

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